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| --- | --- |
| **EVENT** | **Insert Meeting Name** |
| **DATE** | **Insert Meeting Day** |
|  | **Insert Meeting Date** |
| **VENUE** | **Insert Venue Name** |
|  | **Insert Venue location** |
| **TRACK LICENSE NUMBER** | **Insert MA Permit Number** |
| **MA PERMIT NUMBER** | **Insert Permit Number** |
| **IMN NUMBER (If applicable)** | **Insert IMN Number** |
| **EVENT CONTACT** | **Insert Contact Name** |
|  |  **Insert email/address for correspondence** |

1. **ANNOUNCEMENT**

The Insert Club or Promoter here, hereafter called the Promoter will conduct Insert Event Name for
 Insert type of categories at the Insert venue name and location, on Insert Event Day and date.

1. **JURISDICTION**
	1. The above-mentioned Event has been authorised by Insert RCB which has issued the Motorcycling Australia Permit Number Insert Permit Number and is open to holders of current Motorcycling Australia Insert licence category Licences.
	2. The meeting will be held in accordance with the current General Competition Rules (GCRs), these Supplementary Regulations, MA policies, and any final instructions approved by Insert RCB. By entering this meeting all parties agree to comply with such rules, regulations, by-laws and instructions.
2. **EVENT OFFICIALS**

The following officials will be overseeing the meeting.

|  |  |  |  |
| --- | --- | --- | --- |
| Steward | Insert Name | Insert Level | Insert Number |
| Clerk of Course | Insert Name | Insert Level | Insert Number |
| Race Secretary | Insert Name | Insert Level | Insert Number |
| Technical Officer | Insert Name | Insert Level | Insert Number |
| Other | Insert Name | Insert Level | Insert Number |

1. **ENTRIES**
	1. Entries will be online via Ridernet are now open until close of business (local time) on Insert closing day & date. Late entries may be accepted until Insert closing day & date. Late entries will incur a late fee to be determined by the Promoter.
	2. In the case of postponement or abandonment of the meeting, all or any part of the entry fee may be retained by the Promoter, subject to the prior express approval of MWA.
	3. Entry fees will only be refunded if a rider informs Insert Promoter/Club, in writing, insert number of days before the event. A medical certificate is required if a rider withdraws less than 10 days before the event.
	4. Requests for a refund of an event license must be submitted in writing to Motorcycling Western Australia. Refunds will only be granted for reasons deemed valid and must comply with the official MA license refund policy
2. **ENTRY FEE**

Insert entry fee for each category.

1. **ENTRY PASSES**

Insert details of the number of passes issued for each entry.

1. **INSURANCE**
	1. Those who hold an MA licence current for the duration of the Event, and officials, who are signed on for the Event are covered by MA’s National Personal Accident Scheme which provides basic cover for rehabilitation expenses and death and permanent disability benefits. For more information see [Insurance - Motorcycling Australia (ma.org.au)](https://protect.checkpoint.com/v2/r04/___https%3A//www.ma.org.au/support/insurance/___.Y3A0YTptb3RvcmN5Y2xpbmd3YTpjOm86ZjI3NmU3YjVkMjc5YmEwZGRiNjhmZDY5ZjkyMmQwZDk6Nzo2MGFiOjc4ODdhZTI3YWQ1Y2Q2Y2M3MDdkZTFkYTQ3NGZkMDExYTNmMTg0ODI2N2YyOTcwMDlmMGJjY2VmNDZkNGQyYmE6cDpUOk4)
	2. Ambulance Insurance is compulsory for licensees.
	It is strongly recommended that competitors consider taking out weekly benefits insurance.
2. **MEDICAL SERVICES**

Insert details of what type or types of medical services shall attend the meeting and at what times they will be available.

Medical services must be as per current medical guidelines. **[Note to Promoters: Australian Championships require civil ambulances to be in attendance at all times i.e., ambulance authorised to transport injured persons to hospital].**

1. **MEDICAL SUSPENSION**
	1. **Submission of Clearance**: Riders who have been under a medical suspension are advised to submit their medical clearance via their Ridernet profile before the event's start date.
	2. **Event Sign-On:** A rider who signs on for an event while under a medical suspension must provide a medical clearance to the Race Secretary. The Race Steward will review the clearance and grant or deny authority to participate. Their decision is final.
	3. Physical Injury Clearance: A medical clearance for a physical injury must be on an official letterhead and clearly state:
		* 1. The specific injury sustained from motorcycle sport
			2. The date the rider is medically cleared to resume participation in motorcycle sport.
			3. The medical provider's registration number.
	4. **Concussion Clearance**: A medical clearance for a concussion must be submitted on the prescribed form, "Return to Sport following Concussion," and must be completed by a medical practitioner. Riders will not be accepted for an event during the minimum concussion suspension period. Forms and additional information are available at [www.ma.org.au/medical-concussion](https://protect.checkpoint.com/v2/r04/___http%3A//www.ma.org.au/medical-concussion___.Y3A0YTptb3RvcmN5Y2xpbmd3YTpjOm86ZjI3NmU3YjVkMjc5YmEwZGRiNjhmZDY5ZjkyMmQwZDk6NzowZGI3OjZmM2EzNDlhYTNkMjlmYjc5ZWYyOGFjYmJmOTBiOTg5ODBiMDdlZGU2MjQwNmMyNjg3NTA0NDE4ZDE3MTVjMGM6cDpUOk4).
	5. **Non-Compliance:** Any medical clearance that does not meet the requirements of clauses 9.3 or 9.4 will be rejected. The rider will not be permitted to participate in the event.
	6. **On-Event Suspensions**: A rider who receives a medical suspension during an event will not be permitted to continue until the correct medical clearance is submitted, reviewed, and approved by the Steward. If a concussion is suspected, the rider will be immediately withdrawn from the event.
2. **TECHNICAL INSPECTION**
	1. Technical inspection will begin at Insert time.
	2. Machines entered in the competition must have successfully passed a machine examination prior to taking part in practice, qualifying or racing. A sticker decal will be placed on the front number plate to indicate that it has been successfully examined.
	3. Current competition licences and full riding gear must be presented at machine examination. Eligibility checks can take place at any time during the meeting. Machines which suffer accident damage in practice or race sessions must be re-examined before participating again.
	4. In addition to supervising the pulling down and checking of machines after official protests have been received by the Clerk of Course in accordance with the GCRs, the Steward can order that any machine be measured and if this occurs the Technical Officer will supervise a team member to pull

down any machine that has taken part in the event. Failure to comply with this regulation will result in this matter being referred to the Clerk of Course for further action.

* 1. Machines will not be sealed for later checking after the event. All machines that are to be pulled down and inspected will take place at the circuit before the machine is released by the Technical Officer. A member of the rider’s team must be always available to carry out the strip down under the control of the Technical Officer. Failure to comply with this regulation will result in this matter being referred to the Clerk of Course for further action.
	2. Eligibility checks can take place at any time during the event; The onus is on the entrant to present an eligible machine for the class entered. Fail to do so may see penalties issued by the Clerk of Course.

**NOTE: At the discretion of the Clerk of Course, Steward or Chief Technical Officer, engine sealing, sound and fuel testing may take place at any time during the event. Competitors must ensure their machine/s is available for engine sealing or testing upon request.**

* 1. E-Bikes, such as the **STARK VARG**, must be presented to the Chief Technical Officer for machine examination. The power mode must be locked as per the regulations outlined in **MA Bulletin #2051- 2023.**
	2. If Technical Inspection will be by “Self-Scrutineering’ declaration online for ICE machines (current GCR’s). A link will be sent out with the round final instructions. The form must be completed before attending sign on but no more than 2 days prior to the event (one form per machine). Random checks will be conducted

on machines and riding gear at any time throughout the event and false declarations may be penalised up to exclusion from the event.

* 1. Sound testing will take place at any time during the event/s. All machines must comply with current GCR’s for all sound omissions limits.
1. **TRANSPONDERS [If applicable]**
	1. Riders may use their own Transponder and must ensure the transponder is fully charged and Its number is recorded on their entries. Riders without their own transponder are required to hire one. Transponder hire cost is [Insert cost] per event. If transponder is not included in the class fee, rider MUST select TRANSPONDER product when completing your entry via Ridernet. It is recommended to hire an additional transponder if competing on different bikes across different classes.
	2. Competitors must ensure their transponders are correctly changed between machines. Any failure to do so is at the competitor's risk. Hired transponders are the competitor's responsibility from the time of issue until they are checked back in after the event.
	3. Failure to return a hired transponder at the end of an event will result in a $50 fine and an immediate suspension. The suspension will be lifted once the fine is paid. Transponders not returned to Motorcycling Western Australia (MWA) within 7 days will result in a $400 invoice for the full replacement cost. The competitor's license will be suspended until the transponder is returned or the invoice is paid in full.
	4. Transponder brackets may be permanently attached to machines and are the responsibility of the competitor.
	5. Brackets may be purchased from MWA Office or may be available at the event at a cost of $15 **(some club may not have EFT available; please ensure you have cash if required)**
	6. Transponders must be mounted in such a way to avoid damaging the transponder.
	7. Transponders should be returned in a clean condition.
2. **RIDING NUMBERS AND NUMBER PLATES -**
	1. All riders must run their allocated MWA State Rider Number.
	2. If entering a series riders must run the same number as round 1 for the entirety of the series.
	3. If dual classing, entrants must run their allocated State Rider Number in both classes – You may not run different numbers across different classes.
	4. If rider does not have a state allocate number, the Race Secretary will allocate a riding number for the event and/or the series.
	5. Use~~s~~ of seeded number are at the discretion of event promoters.
	6. Number plate colours must conform to the current General Competition Rules (GCRs). Note: For Motocross (MX) events, Women and Junior girls are permitted to use the plate colours and rider numbers designated for MXW/Girls.
	7. Back numbers are compulsory and must be visible for all practice, qualifying and races as per the current GCR’s. – \*\*Need to make this sections instructions more generic- As per discipline specific GCR’s or Race sec’s to make discipline specific.
3. **CLASSESS OF COMPETITION**

 Insert details of each class of competition.

1. **ENTRIES TO CONSTITUTE A CLASS**
	1. To constitute a class for the purpose of gaining Championship status, the number of contestants entered and competing in each class shall be: Insert details for each class of competition Refer to GCRs for details of classes.
	2. State Championship and/or Open event should there be insufficient entries in any class of competition, the decision to run or cancel the class, or to combine events and re-distribute any awards and/or prizemoney, will be at the discretion of the Promoter, subject to the prior express approval of the RCB.
2. **START AND FINISHES**

Insert details of start and finish procedure as per GCRs.

1. **FLAGS AND SIGNALS**

Insert details of Flags and Signals procedure as per GCRs.

1. **RACE FORMAT**

Insert details of the race format for each class of competition. Include details for heats, Semi-finals, finals & or rounds of competition – whichever is applicable.

 Insert points scoring as per GCRs.

1. **EVENT SCHEDULE**

Insert details for the event. – including time that gates open, technical inspection times, when and where riders briefing will be held, practice time, time racing commences and racing schedule and/or order of events if known at time of publication. If not, state schedule etc will be in final instructions.

1. **AWARDS AND PRIZE MONEY**

 Insert details of awards and/or prizemoney for each class of competition.

1. **PAYG**

PAYG Withholding affects the payment of prizemoney. If you do not provide an ABN or declare the sport is a hobby, the Promoter must withhold 46.5% of prizemoney over $50.00 which is otherwise payable to

you. Please tick one of the boxes on the entry form and if appropriate provide your ABN to ensure the full amount of prize money is paid to you.

1. **MACHINES, RIDERS AND CREW**
	1. All machines entered must comply with the current GCR’s for Insert Disciplines competition.
	2. Multiple entry of the one machine in the same class of competition is not permitted.
	3. Insert details of any other restrictions such as whether change of machine is allowed during competition etc.
	4. Change of eligible machines is permitted. Competitors may change bikes during Insert details of when bike change is permit provided the machine has passed Technical Inspection.
	5. **Persons wishing to access the start gate area must be over 16 years of age, signed on as acknowledging the indemnity waiver, and wearing fully enclosed footwear. For MX events wristbands will be issued at sign on.**
	6. **Persons wishing to access the signalling and/or mechanics area and must sign on, hold a valid MA Crew licence or Senior National Licence. Wristbands will be issued at sign on once your licence status is verified. Annual or One event crew licences may be purchased through Ridernet.**
2. **RIDERS BRIEFING**
	1. Riders’ briefing will be held prior to the commencement of practice/racing with all competitors **MUST** attend.
	2. For State Championship and/or Open event further details will be included in the final instructions.
3. **GRID POSITION**

Insert details on how grid positions shall be determined or allocated – refer to GCRs for details

1. **CIRCUIT DESCRIPTION**

Insert details of the circuit – including its type of construction, length and the direction of racing

1. **TRACK INSPECTION**
	1. All competitors will be given the opportunity to walk and inspect the track prior to competition. Timings of track inspection will be published in the final instructions for that round. Inspection must be done on foot and competitors are reminded service vehicles may be on track. A parent of guardian over 16 years of age must accompany junior competitors during track inspections.
	2. Competitors who are dissatisfied with any aspect of the track may present these concerns to the Clerk of Course. If those concerns cannot be resolved, the competitor will be invited to withdraw from the event.
2. **FACILITIES**

Type of facilities that are available at the venue.

1. **NOISE TESTING**

Sound testing will take place at any time. All machines must comply with the current GCR’s for all sound emission limits

Insert details of any noise restrictions that apply to the meeting at the venue if applicable.

1. **TYRES – (If Applicable)**

Identify any restrictions on the use of various types of tyres.

1. **FUEL [If applicable]**

Fuel may be tested at any time during. All fuel used in competition machines must comply with the current GCR’s for fuel.

1. **ANTI-DOPING POLICY**

All competitors, crews, parents/guardians, and officials are advised that drug testing may take place in accordance with MA’s Anti-doping Policy, under the authority of Sports Integrity Australia. More information is available at [www.sportintegrity.gov.au](https://protect.checkpoint.com/v2/r04/___http%3A//www.sportintegrity.gov.au___.Y3A0YTptb3RvcmN5Y2xpbmd3YTpjOm86ZjI3NmU3YjVkMjc5YmEwZGRiNjhmZDY5ZjkyMmQwZDk6NzpmMjIwOjYyODc0YjEwNmYwNjZiODE4YzkwNGZhYWY5ZmE1ZmY5NzUwMmMzYzlkZWYxNGYxNjA2NGZkZDQwZDY2MTViMzM6cDpUOk4).

1. **DRUG AND ALCOHOL TESTING**

All competitors and officials are advised that random drug and alcohol testing will take place during these events. Refer to ma.org.au for details on the Safety Policy - Drugs and Alcohol For the purpose of random drug testing, a person is considered at the event from opening of sign on until the participant vacates the venue

1. **CODES OF BEHAVIOR**

All competitors, parents, support personnel, and officials are reminded of MA’s Code of Behaviour contained within MA’s Member Protection Regulations, found at www.ma.org.au Part B: Codes of Behaviour, which is a guide to appropriate Behaviour at all motorcycle race meetings. This Code of Behaviour applies to these events and will be strictly enforced**.**

1. **FIRE EXTINGUISHERS**

All riders should have a minimum 2kg, dry powder A:B (E) class, working fire extinguisher in their pit area

1. **ADMISSION CHARGES – (If Applicable)**

Cost of entry to the venue per person i.e.: Adult, Child, Pensioner etc.

1. **DICIPLINE SPECIFIC INFORMATION**

Any discipline specific issues that are applicable.